



HallMark Compliance Carbon Reduction Plan



Prepared By:

HallMark Compliance Limited

Faversham House, Wirral International Business Park,
Old Hall Road, Bromborough, Wirral,
CH62 3NX
T: 0151 662 0180
W: www.hallmarkcompliance.co.uk

Email: operations@hallmarkcompliance.co.uk

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Carbon Reduction Plan Policy Statement

Recognising that Climate Change poses a direct threat to the future of the planet, **HallMark Compliance Limited** is committed to reducing our carbon emissions to Net Zero before the UK government's target of 2050.

Our statement of general policy is:

- To provide control of carbon emissions arising from our work activities.
- To consult with our employees on matters affecting carbon emissions.
- To maintain and purchase energy efficient plant and equipment.
- To monitor, measure, track and reduce carbon emissions in line with our 2043 target of Net Zero Carbon.
- To provide information, instruction and supervision for employees and our supply chain.
- To influence our clients in carbon reduction measures.
- To ensure all employees are given training on reducing carbon.
- To offset any carbon we cannot eliminate.
- To review and revise this policy as necessary at regular intervals.

Signed



Mark Hall
Managing Director

Date: 3rd January 2025

Review Date: 3rd January 2026



Commitment to achieving Net Zero

HallMark Compliance Ltd is committed to achieving Net Zero emissions by 2043

Baseline Emissions Footprint

Baseline Year: 2024	
HallMark Compliance Ltd has used a combination of actual figures and estimates to establish our baseline emissions calculations. This is based on input by our company, including energy usage, business travel, staff commuting, waste and purchased goods and services. Our baseline year is 2024 so we are unable to provide historical data to report.	
Baseline year emissions: 2024	
Emissions	Total (tCO ₂ e)
Scope 1	6.41
Scope 2	1.06
Scope 3	11.34
Total emissions	18.81

Current Emissions Reporting

Reporting Year: 2025 – currently being calculated	
Emissions	Total (tCO ₂ e)
Scope 1	
Scope 2	
Scope 3	
Total emissions	

Emissions reduction targets

HallMark Compliance have set a target of reducing our carbon emissions by in phases to achieve Net Zero emissions by 2043.

We project that carbon emissions will decrease over the next five years to 15 tCO₂e, with further phased decreases and offsetting over the subsequent 12 years to bring our emissions to Net Zero by 2043.

Carbon Reduction Projects

HallMark Compliance Ltd is working towards ISO 14001: 2015 certification and currently operates a simplified environmental management system broadly in line with the requirements of the standard. This has driven several, phased carbon reduction projects prior to us capturing our baseline carbon emissions. Projects have included:

- Carrying out staff behavioural change programmes
- Installing LED lighting and PIR sensors in HQ
- Upgrading insulation to prevent heat escape
- Holding meetings via Teams/Zoom when there is no requirement to be on-site
- Encouraging use of public transport, cycling and walking to work or to get to site.
- Having maintenance programmes in place for all equipment, fixtures and fittings to ensure energy efficient performance.
- Waste reduction programmes to reduce general waste and recycling waste from our own operations.

Proposed Future Carbon Reduction Projects

In the future we intend to implement further measures such as:

Scope 1

- Transitioning our vehicles to electric and hybrid.
- Holding meetings via Teams/Zoom when there is no requirement to be on-site.
- Using public transport, where feasible, to travel to site.
- Journey planning to ensure miles travelled are efficient and minimised.
- Paying staff expenses to stay overnight to avoid multiple journeys from home, where appropriate.

Scope 2

- Operating switch off schemes throughout our building and using PIR sensors to automatically switch off lighting when areas are unoccupied.
- Switching to a REGO certified green energy supplier.
- Sourcing the most energy efficient equipment on replacement.
- Installing Air Source Heat Pumps.
- Investing in local community renewables projects.

Scope 3

- Operating an Approved Suppliers' List, which requires applicants to demonstrate their commitment to carbon and waste reduction and sustainability improvements prior to them being included.
- Offering staff hybrid working to reduce miles travelled to the office.
- Employing local staff to minimise carbon emissions associated with commuting and encouraging staff to walk, cycle or use public transport to get to work.
- Working with our supply chain to share best practice and innovation in carbon reduction and to encourage them to take action.

Carbon Offsetting

HallMark Compliance sees carbon offsetting as the final option to be taken when all other carbon reduction measures have been explored. We are currently looking at working with Ecologi to support renewable energy projects worldwide, tree planting in the UK and worldwide, biochar, nature-based projects and community-based projects.

Data Improvement

While HallMark Compliance's Scope 1 and 2 data is accurate, we are continuously working to improve our data gathering for our Scope 3 emissions. This will be a work in progress for several years as all businesses start to experience supply chain pressure to measure and monitor their emissions. We are in the process of working with our suppliers to establish better data capture based on actual readings and measurements rather than on estimates.



Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate [Government emission conversion factors for greenhouse gas company reporting](#)².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Mark Hall

Signature:

Date: 03/01/2025



